

The Heffley Creek Gun Club 2024 Annual General Meeting  
will be held at the Kamloops Sports Council Clubhouse  
on Sunday, November 24, 2024 @ 7pm

**Calling for Nominations for the 2025 Executive Board of Directors  
of The Heffley Creek Gun Club**

**Nomination Procedures:**

- 1) Nominations for all elected positions for the 2025 Executive Board of the Heffley Creek Gun Club will be accepted from noon October 27, 2024, through to 5 pm on November 10, 2024.
- 2) Nominations will be accepted only by electronic means of an email to the Nomination Committee at [whlehto@yahoo.com](mailto:whlehto@yahoo.com) AND [HappyHoofRanch@gmail.com](mailto:HappyHoofRanch@gmail.com) . A reply email will be the confirmation the nomination was received. If you do not receive a confirmation email, it is up to the nominator to follow through. It is acceptable to carbon-copy (cc) the nominee (only) on the nomination email.
- 3) Nominations will be accepted only as per the following rules:
  - a) A person cannot nominate self for any position
  - b) When making a nomination you must provide:
    - (1) The nominee's full name
    - (2) The position you are nominating them for
    - (3) A summary of their qualifications as you know it
    - (4) Both email and phone number of the nominee
- 4) Nominees will be contacted by the Nomination Committee for acceptance or declination of nomination.
- 5) Nominees MUST attend the 2024 Heffley Creek Gun Club Annual General Meeting which will be held at Kamloops Sports Council Clubhouse on Sunday, November 24, 2024 @ 7pm.

## **The Executive Board of Directors of the Heffley Creek Gun Club for 2025**

*The officers of the society shall be as follows:*

President - one

Vice President - one

Recording secretary - one

Membership secretary - one

Treasurer - one

### **Discipline directors:**

Rifle - two positions

Cowboy - two positions

Shotgun - two positions

Pistol - two positions

Black powder - two positions

The members of the executive shall hold office from the date of election until the next AGM of the society. A director of a society must, when exercising the powers and performing the functions of a director of the society:

(a) act honestly and in good faith with a view to the best interests of the society and within the society's by-laws,

(b) exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances,

(c) act in accordance with the BC Societies Act and the regulations.

### **Duties of Executive Board:**

**President** – to preside at all meetings of the board and be ex officio a member of all committees, save and except nominating committees.

**Vice President** – to perform the duties of the president in his absence and/or at his request.

**Recording secretary** - to attend all meetings of the society and of the directors and to properly record the minutes of all such meetings, to conduct all correspondence of the society and to retain on file copies of all such correspondence, to post or cause to be posted in a conspicuous place, convenient to the members of the society, all notices or advertisements required in connection with the affairs of the society.

**Membership secretary** – to process all new memberships, to keep a record of all membership information, and to communicate with all members of the society as directed by the executive.

**Treasurer** - to receive all moneys by way of fees, dues, donations and all other incoming moneys of the society and to issue receipts therefore when required, to deposit all such moneys received in a chartered bank in the name of the society, to make payment of all accounts by cheque on the society's bank account after such payment has been duly authorized by the directors: Provided that all cheques drawn on the society bank account shall be drawn and executed to the accordance with such banking resolution of the society as shall be in force from time to time, to record all payments of accounts and all cheques drawn on the society's bank account in the minutes and in the books of the society, to balance all the society's books and have the same ready for audit when required, to attend all meetings of the society and of the directors.

**Discipline Directors** – to have a very good knowledge and understanding of the firearms for which they are nominated, to always make firearm safety a priority, to be able to plan to attend each of the 10 executive meetings and attend at least 1 discipline event and attend at the Heffley Creek Gun Range per calendar year.